



EMPLOYMENT APPLICATION California Employer

EQUAL EMPLOYMENT OPPORTUNITY

MILPITAS STAR AQUATICS - MSTA is an equal opportunity employer and does not discriminate against qualified applicants or employees with respect to any terms or conditions of employment based race, color, national origin, ancestry, place of birth, sex, pregnancy, childbirth, breastfeeding or related medical conditions, sexual orientation, gender identity or expression, transgender status, age, religious creed, physical or mental disability, medical condition, genetic information, marital or domestic partnership status, veteran or military status, political affiliation, position in a labor dispute, application or participation in a public assistance programs, or any other characteristic protected by federal, state or local laws. This policy applies to all aspects of employment, including recruitment, hiring, training, promotion, compensation, and benefits.

INSTRUCTIONS

Please read and answer all questions completely. Any false statement, inaccurate information or omission of material facts can be grounds for rejection of your application or termination of your employment if you are hired.

APPLICANT INFORMATION

Full Name:

Home Address:

City, State & Zip Code:

Home or Mobile Telephone:

Email Address:

If hired, can you present evidence of your identity and legal right to work in this country? Yes No

Do you have any friends or relatives employed by MSTA? Yes No

If yes, please provide the name of the person and their relationship to you:



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COMPLETE THE FOLLOWING IF YOU ARE A MINOR – under 18 years of age:

A work permit will be required by law for all minors under the age of 18.

If hired and you are under 18, can you furnish a work permit? Yes No

Your hire is subject to verification that you are of minimum legal age to work and requires parent/guardian consent for background screening:

Parent/Guardian name:

Parent/Guardian contact phone:

Parent/ Guardian contact email:

EMPLOYMENT DESIRED

Position(s) you are currently applying:

Desired salary/wages per hour:

How did you learn of MILPITAS STAR AQUATICS and/or the position you are applying for?

MSTA Website Craigslist Indeed Other website:

Referred by:

Have you previously applied for a position or worked at MSTTA? If so, provide details about prior position(s) dates of your application or employment, location and supervisor name:

Position(s) previously held/applied for Date Location Name of former supervisor

1.)



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2.)

ABILITY TO START WORK

When would you be available to start work?

Indicate your work availability. (Please check all that apply.)

Full-time Part-time Temporary Weekends Overtime Split Shift On-Call

Indicate any days and hours you are ABLE to work:

EDUCATIONAL BACKGROUND

Type of School	Name	City & State	# of Years Completed	Certificate(s) or Degree(s) & Graduation Date
High School				
Vocational/Technical School				
College				
Graduate/Professional				



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EMPLOYMENT HISTORY

Please include or attach your resume if you have not done so. List all previous employment, skills, certifications, and relevant work related to the position you desire.

Have you ever been involuntarily terminated or asked to resign from any previous place of employment? If so, please explain:

Do you have any commitments to another employer or third party that might affect your ability to work at MSTA? If so, please explain:

SPECIAL SKILLS AND QUALIFICATIONS

Please describe any prior experience, skills or special training related to the position(s) you are applying for:

JOB-RELATED REFERENCES

List persons not related to you, who can verify and be a reference for the last 5 years of work experience.

<u>Name & Title</u>	<u>Company</u>	<u>City & State</u>	<u>Telephone</u>
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1.)

2.)

3.)

BACKGROUND



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Note: A conviction of a crime is not an automatic bar to employment—all circumstances including the nature, date and relevance to the position applied for will be taken into consideration. You do not have to disclose in writing or verbally the following circumstances that will not be utilized as a factor in determining any condition of employment: 1) any arrests that did not result in a conviction, 2) any information concerning referral to and participation in any pretrial or post trial diversion program; 3) a conviction that has been judicially dismissed or ordered sealed, expunged or statutorily eradicated, or 4) a marijuana related offense that is more than 2 years old. Please do not disclose any of the above circumstances on this application.

In the past 7 years, if you have had a felony conviction which does not fit within any of the above exceptions, for each conviction, please list the date and place of each conviction and nature of the crime(s), when and where convicted, and the disposition of the case. Please include additional sheets if necessary.

Date of conviction: _____ Court: _____

Name used at the time of conviction, if different from name on job application: _____

Nature of the crime and circumstance: _____

Penalty (fine/sentence/probation): _____

**PLEASE READ THIS SECTION CAREFULLY AND ACKNOWLEDGE THAT YOU HAVE READ AND
CONSENT TO THE TERMS BY PLACING YOUR INITIALS BESIDE EACH SECTION AND SIGNING BELOW:**

I certify that all of the information provided by me on this application form is true, accurate and complete. I understand that any misstatement, falsification or material omission of facts can be grounds for rejection of this application or if hired, immediate termination of employment at any time.

I understand that nothing contained in this application, or communicated during any interview is intended to create an employment offer or contract. I understand and agree that if offered employment, my employment relationship with MSTTA will be "at will." This means that if my application for employment is accepted, both MSTTA and I would be free to terminate the employment relationship at any time, without notice and without cause.

I understand that if I am hired, I will be required to provide documents verifying my identity and eligibility to work in the United States and that failure to do so would be grounds for denial or termination of employment.



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I understand that if I am hired, I may be requested to take a drug and alcohol test at if MSTA reasonably suspects that I am working under the influence.

By signing below, I authorize MSTA to verify all information provided on this application and any work-related documents I submit during the application process and throughout the employment relationship if an offer is extended. MSTA may thoroughly investigate my references, employment history, educational and training background and other matters related to my suitability for employment. I authorize my former and current employers, educational institutions, the references I have listed on this application and other persons contacted by MSTA to provide any relevant information regarding my suitability for employment, including disclosure of any or all letters, reports and other information related to my educational history, work performance and records.

APPLICANT SIGNATURE

DATE